

MINNESOTA BOARD OF OPTOMETRY

2829 University Avenue SE, Suite 550, Minneapolis, MN 55414
(651) 201-2762

July 10, 2013 Board Meeting

The Minnesota Board of Optometry met on Wednesday, July 10, 2013 in Conference Room A, University Park Plaza Building, 2829 University Avenue SE, Minneapolis, MN for the purpose of conducting such business as would normally come before the Board.

Roger Pabst, O.D., President called the meeting to order at 10:01 AM.

Roll call of board members:

Present were:

Jeanette Taylor Jones
Michelle Falk, O.D.
Roger Pabst, O.D.
Patricia Glasrud
John Muellerleile, O.D.
Don Sipola, O.D.
Patrick O'Neill

Also present were:

Sara Boeshans, Office of the Attorney General
Anna Hartsel, Office & Administrative Specialist
Beth Coleman, Minnesota Optometric Association
Randy Snyder, Executive Director

Members Absent: None

The roll call was completed and a quorum declared. Following a recommendation by Dr. Sipola to change an agenda item to 'Other Items of Interest', a motion was made by Taylor-Jones, and seconded by O'Neill to approve the agenda as presented. Motion passed.

Minutes of the March 27, 2013 board meeting were reviewed and approved with an additional inserted item on page 3,...Sipola nominated '*for Secretary*'. With that addition, a motion by O'Neill, seconded by Muellerleile the minutes were approved. Motion carried.

The following listed applicants/new licensees requesting a Minnesota Optometry license was presented to the Board. Each applicant has provided documentation meeting the requirements for licensure by examination in the state of Minnesota as a licensed optometrist. The board has a delegation of authority for board staff to initially license candidates that provide an application with all requirements clearly met. The motion to approve the licenses as granted to practice optometry in the state of Minnesota as listed was made by Dr. Sipola, with second by Dr. Muellerleile. The motion passed with all voting aye.

Matthew K.	Anderson	Sara	A.	Bierwerth
Angela M.	Benkeser	Jacob		Bollman

Judy		Chanthalangsy	Jenna	Rose	Kryder
Daniel	B.	Clayton	Jamie	Mae	Kueber
Breena	Dell	Clayton	Theresa		Lonsky
Rian		Cleary	David	Martin	McIntosh
Jared	Jay	Fairbanks	Kim	T.	Nguyen
Jennifer	L.	Fairbanks	Dane	Micah	Peterson
Jared	R.	Gervais	Kendra	C.	Pollard
Joshua	Thomas	Goulding	Jesse	William	Rossow
Gina	Marie	Hendrickson	Andrea	Tamar	Sewell
Tyler	J.	Heuer	Anne	Marie	Sill
David	J.	Hilber	Matthew	J. H.	Sipola
Mitchel		Ibach	Adam	C.	Sloane
Sonja	Elizabeth	Iverson-Hill	Joshua	Jessie Dewar	Smith-Hanan
Shane	G.	Jahraus	Pamela	Jean	Wendlandt
Elias	Graham	Keith	Poj-Laim	Hu	Xiong
Danielle		Keith	Erik	B.	Zingler
Jeremy	D.	Keith	Rikson	Redford	Zollinger

Mr. Snyder reported on the current board financials. Budget projections will be met for the year ending June 30. Expenditures for year to date were presented. The board discussed the 'retained earnings' or the surplus funds in the MBO State Revenue Special Government (SRSG) of \$17,000. The recommended target is between the \$17,000 and no more than one year spending authority or \$115,000. Discussion occurred on MBO paying OE Tracker fees for all MN O.D's. (\$15.00 per OD or roughly \$15,700); final numbers and a proposal will be presented at the next meeting.

Year-end scheduled purchases updated:

- Licensing data base software development and advanced online services was capped at \$8000 of the original \$24,999. The remaining amount will be paid for by MNIT as we strongly advocated for the MBO surcharge monies to be used for this system.
- Website; \$1200: This should not exceed \$1200.
- Office Furniture: \$10,000.00 will be encumbered with 6/30/13 funds.
- Current anticipated year end would still have a net revenue balance of \$10,000.

A motion to approve the budget/finance report was made by Muellerleile, seconded by O'Neill. Motion carried.

The HPSP report was provided by Michelle Falk, OD with no Optometrists currently enrolled in the program. Dr. Falk shared their recent meeting was focused on the ETOH screening procedures and the security measures taken to assure the licensee is chemically free within their practice restrictions.

There have been no meetings of the Council of Health Boards.

Dr. O'Neill presented the ARBO Delegate Report outlining the work of the national board.

- Dr. Pabst was elected to the ARBO board and appointed Vice President.
- NBEO continues to validate a secure, defensible national examination.

- Most states accept COPE, and are dealing with CE issues at variable levels.
- The MN delegates believe Minnesota should engage in the discussion as to paying OE Tracker fees for all OD's. In mass, the fees are \$15.00 per O.D., whereas individually the fee is \$20.00. Minnesota renewal fees are well below the average.
- Statutory issues indicate Minnesota has responded well to past issues with good policy directives for public safety and the OD community.

Board directed that the downloaded OE Tracker CE listing into the Minnesota licensee online renewal system be utilized for electronic renewals in 2013 with regular education provided the OD's in the months leading up to the renewal period. At this time, there is no fee for Minnesota licensees using OE Tracker and there is no increased expense for the Minnesota OD to access their limited CE on OE Tracker. Motion by Sipola, second by Glasrud. Motion Carried.

Additional discussion took place on CE issues including directives from Committee Members Muellerleile and O'Neill, which were supported by the board.

- Separate applications will be developed for General Optometry Education and a separate application for the experiential approach to CE.
- All approvals are forwarded to COPE to be uploaded into OE Tracker.
- The board approved the CE Committee report. Motion by Sipola, seconded by Muellerleile to approve. Motion carried with all voting aye.

Dr. Sipola reported for the legislative committee. The board was asked about the designation of DPA and TPA with the current level licensure established since January 1, 2013. The board directed that TPA/DPA referenced language should be "cleaned up" in the statute review. The board also stated that TPA/DPA could be removed from listing of certifications on the website. Fees will be combined into one application fee. Considerable discussion took place on MS 148.575 as to what final language should be edited, deleted or revised in the final recommendation to the legislature. With the board TPA certification a former standard and all OD's having the higher standard and level licensure; should this be entirely removed or referenced as a historical baseline? Discussion took place on board certification and the directive to have the Executive Director report back on other occupational licensing versus board certified definitions. The committee will meet following the September 25, 2013 MBO meeting.

The board believes it is veteran friendly and supportive of the Lt. Governor's directive received this past quarter.

Dr. Sipola raised the question of an internal statute of limitations on a complaint. He had concerns if an individual-consumer should have a limit of years to file a complaint and if other boards had internal limits or if definition is listed in Chapter 214 for all Health Licensing Boards. The AAG was directed to research this and issue a report in September.

Dr. Michelle Falk's term expires in January, 2014 and the open appointments process through the Secretary of State's office will be active for this position in January, 2014.

The quarterly board meeting dates would be:

Wednesday, September 25, 2013

Wednesday, January 15, 2014

Wednesday, March 26, 2014

Wednesday, June 25, 2014 (subject to change due to ARBO)

Wednesday, September 24, 2014

Meetings are open to the public and normally held at University Park Plaza, 2829 University Avenue SE, Minneapolis, MN.

Motion was made by Jeanette Taylor Jones to adjourn the meeting. Motion was seconded by Pat Glasrud. Motion passed.

Respectfully submitted,



Randy Snyder
Executive Director

Approved by



Don Sipola, O.D.
Secretary